

**Tokyo International Progressive School**  
**Grade 4 English Course Outline**  
**2025-2026**  
**Ms. Aki Takeuchi - Room 22**



### **COURSE DESCRIPTION**

In Grade 4 English, students will be developing their skills in writing, reading, listening, and speaking through the exploration of texts in the genres of non-fiction informational texts, opinion texts, and narrative fiction. Students will engage in written and spoken responses to these texts using evidence from outside sources. Then, they will be guided through the writing process where they will learn to brainstorm, research, draft, edit, and publish various genres of writing that mirror the texts they will read in class. This course will prepare students for their future academic journey in English where they will further deepen their understanding of English and have to express their thoughts in many different ways.

### **STUDENT EXPECTATIONS**

For every lesson, students are required to bring their pencil case, water bottle, headphones/earphones, English notebook, charged laptop, folder, and any other materials needed for their accommodations. Once students enter the room, they are expected to sit quietly and wait for the teacher's instructions. Daily Work will be completed through worksheets and digital assignments posted on Google Classroom.

If the work is not submitted by the assigned due date, parents will be informed and the student may be required to attend WIN to complete the incomplete assignment. For every day a student is excused, tardy, or absent, they will have two school days to complete any work from the missed class(s). All assignments and paperwork that was due at the beginning of the missed class (e.g., homework, projects, reports, signed papers, etc.) will be due on the day of return. Students have a responsibility to ask the teacher for any missed work from their absences.

If a student requires more time to complete their assignments, they must take responsibility and inform the teacher with an appropriate reason. If the reasons are legitimate, an extension can be offered and a new due date will be set with the student. Failure to meet this new deadline will

result in a zero for the assignment. If a student receives a D+ grade or below on a test, the student will receive the opportunity to have a retest for a portion of the missed marks.

## EARNING YOUR GRADE

Students' grades will be determined by their work in these categories:

<i>Category</i>	<i>Percentage</i>
<u>6P</u> Positive/pleasant/polite behaviors govern how members of the TIPS community are expected to treat each other. Prepared/punctual/productive behaviors guarantee academic success. A mark out of 10 will be awarded to each student for each class.	10%
<u>Quiz</u> Quizzes are usually between 5 to 10 questions and should take about 5 to 10 minutes to complete. They are formative assessments that help to check student progress throughout the course.	20%
<u>Daily Work</u> Daily work are assignments that are completed within a class period and are directly tied to the objective of the lesson.	25%
<u>Project</u> Projects are longer assessments that carry over a series of classes and target the development of skills such as research, organization, group work, and presentation. Students may need to work on parts of the project outside class time.	25%
<u>Progress Test</u> Progress tests are summative assessments given at the end of a unit. It will cover a substantial amount of material learned in that unit and typically take about an entire period to complete.	20%

The grading scale for this course will follow the TIPS/UNHS grading scale:

<i>Letter Grade</i>	<i>Mark Range</i>
A+	98 - 100
A	93 - 97
B+	90 - 92
B	85 - 89
C+	82 - 84
C	77 - 81
D+	74 - 76
D	70 - 73
F	69 or below

**IMPORTANT DATES** (*exact dates will be announced to the students throughout the year*)

<i>Assessment</i>	<i>Date</i>
Genre Comparison Test	Week 5 (September)
Nonfiction Test and Project	Week 10 (October)
Fiction Test and Project	Week 16 (December)
Opinion Essay Test and Project	Week 21 (January)
Novel Study Test	Week 29 (March)
Poetry Test	Week 34 (May)
Letters Test and Project	Week 39 (June)

All due dates will be noted on Google Classroom and marked by students on their own agendas.