



Tokyo International Progressive School

Summer Program 2023

Monday, June 19th to Friday, July 7th, 2023

Registration Fee (Amount including tax: 22,000 yen) will be 50% discount for applications before May 26th.



The school bus service will be available. See the details below.

Morning Programs	Time	Fee (tax included)
Fitness	9:00–10:50 (110 min)	106,000 yen
Creative Coding with Tokyo Coding Club	9:00 – 10:50 (110 min)	177,870 yen
Japanese Language and Culture	9:00 – 10:50 (110 min)	106,000 yen
Academic Programs		
Preparation Program Writing Skills Reading Skills Math Skills <i>Academic classes will be divided based on student levels/grades.</i>	11:00–11:50 (50 min) 11:50–12:30 (Lunch Break) 12:30–13:20 (50 min) 13:25–14:15 (50 min)	165,000 yen
Afternoon Programs		
Seeing My Time	14:20–15:20 (60 min)	58,000 yen
Arts and Crafts	14:20 – 15:20 (60 min)	58,000 yen
Teamwork Building	14:20–15:20 (60 min)	58,000 yen

** If you apply to 3 programs, a 5% discount will apply to the total tuition.*

Customized Private Session	Coordinated as needed	6,600 yen/ hour
Credit Recovery Group Session	Coordinated as needed	3,850 yen /hour

School Bus Service (minimum number to proceed: 5 round trip students) If you are not a regular TIPS bus student, please ask our office if your location can be included in our summer bus route.	One-way	35,000 yen
	Round trip 9:00 arrival at school 15:25 departure from school	60,000 yen



Descriptions of Programs

Early Morning Complementary Programs

Fitness <i>(Minimum number: 3)</i>	<p>Summer fitness is an opportunity to maintain a healthy body condition in a relaxed, positive environment. Participants will enjoy a 110-minute daily class of outdoor activities that focus on fun when the weather permits. On rainy days, there will be likewise fun indoor fitness activities.</p>
Creative Coding by Tokyo Coding Club <i>(Minimum number: 5)</i>	<ul style="list-style-type: none"> • Category 1: Coding/Programming (Learn the basics of programming with Minecraft) • Category 2: Robotics (Learn robotics using the following student friendly tools: Arduino, Sphero Bolt & RVR, Robotics) • Category 3: Design & Animation (Design your own character while learning about 3D animation) • Category 4: Video Production (Create your own videos and upload onto YouTube) • Category 5: Music Production (Make your own music and share it with friends)
Japanese Language and Culture <i>(Minimum number: 3)</i>	<p>For all levels of Japanese language learners, this differentiated course includes conversation and literacy. Starting where the student is, our very experienced teacher takes it from basics for newcomers to Japan to grade level reading practice and beyond for those with Japanese reading experience. Additional content includes cultural appreciation such as cooking, calligraphy, and tea ceremony.</p>

Academic Programs *(Minimum number: 3)*

1	Reading	A versatile program that meets learners' needs, our reading sessions will help prepare students for the reading load of their next academic year. Targeted skills include comprehension, vocabulary building and critical thinking skills such as summarization and inference.
2	Writing	Various forms of writing structures are taught and practiced in this writing course. From mechanics of writing to polishing the writer's voice, this course is for all grade levels.
3	Math Skills	This course focuses on reviewing the previous academic year skills and previewing the next year's topics. An individual approach focuses on the gaps a student experiences in math.

Late Afternoon Complementary Programs

Arts and Crafts <i>(Minimum number: 3)</i>	<p>Students of all ages can look forward to a creative, relaxed atmosphere to put their hands to work, using crafts items such as leather, wood, paper and paint to make reminders of summer school this year.</p>
Teamwork Building <i>(Minimum number: 3)</i>	<p>The goal of this course is to improve students' ability to work as part of a team. Elements of teamwork, such as communication, accountability, and trust, will be taught via the use of team exercises and games (both physical and video) with a common goal.</p>
Seeing My Time <i>(Minimum number: 3)</i>	<p>The Seeing My Time® program is a brain-based curriculum designed for students aged 5th grade through adulthood. The Seeing My Time® curriculum takes an innovative, scaffolded approach to teaching the executive function skills of time management, planning and organization.</p>



TIPS Summer School Information and Policy

Payment/Cancellation Policy

Payment Policy

Payment for instruction, fees, services, and material cost are required by bank transfer and paid in full by the deadline indicated on the registration confirmation email.

Cancellation Policy -Program Withdrawal and Refund-

Refunds will only be provided if the student withdraws before the first day of the session. The percentage of the refund follows the list below.

3 weeks prior to the 1st day of class	100% Refund (Registration fee will be charged.)
2 weeks prior to the 1st day of class	50% Refund (Registration fee will be charged.)
1 weeks prior to the 1st day of class	25% Refund (Registration fee will be charged.)
Less than 1 weeks prior to the 1st day of class	0% Refund (Registration fee will be charged.)

TIPS School Policy

Attendance information

Attendance and punctuality are critical for successful completion of any course taken in the TIPS Summer School. Attendance is taken by minutes missed. If a student misses more than 10% of the class minutes for any reason, no grade report or certificate will be issued. However, we consider the case of exceptional circumstances such as illness or family emergencies. (You may be requested to submit proof of your reason for absence.) Please notify the school as soon as possible for any absence.

Class Make-Up

We do not provide make-up classes for students of group classes. However, we can try to arrange a private make-up class, if requested, at an additional cost. For private classes, we will make an effort to arrange make-up classes without charge for unavoidable exceptional circumstances. Please notify us at least 24 hours prior to the class if you would like to request a make-up. Because of the tight schedule of summer school, there are no guarantees for make-up classes.

Sign-in and Sign-out

Students are required to sign-in and sign-out at the entrance counter.

First Day of Class & Enrollment Receipt

Classroom locations will be posted at the school entrance. Students should arrive 15 minutes early on the first day only to allow time to find the classrooms.

Lunch

During the lunch break, students who have finished grades 8 - 11 are allowed to go out to get lunch at convenience stores or shops near TIPS. The sign-out and sign-in procedure is required. Students are allowed to eat outside as long as they are on time for the next class.

Younger students will be supervised in our lunchroom and must bring their lunch with them. In the school building, the lunch area will be the Common Room.

School Rule

All students are expected to adhere to the TIPS Policy and Procedures.



TIPS Summer School 2023 Application Form

Student Information:

Name (first, last)	Passport Country
Age/Date of Birth (MM/DD/YY)	
Current Grade	
Current School	
Home Address	

Family Information: (only for non-TIPS students)

Parent/Guardian Name	
Passport Country	Occupation
Name of Company	
Home Telephone	Home Fax
Email Address	Mobile Phone number

School Bus:

Do you wish your child to ride the TIPS school bus? (Yes · No)

If yes, please check all that apply: _____ morning route only. _____ afternoon route only. _____ round trip.

Please understand that all bus requests cannot be fulfilled.

How to Apply:

Please choose the course(s) you wish to apply for our summer school options. Please send the completed application form to TIPS via FAX or email. You will receive an email to confirm your registration from us within a few business days.

Application Submitted (Month/Date)	(/)
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Please fill out the courses you wish to apply from the course option sheet.

Registration Fee: 22,000 yen (or 11,000 yen for registrations before May 19) (tax included)

Please write the names of the courses in each category you would like to register for.

Early Morning Programs:	
Academic Programs:	
Late Afternoon Programs:	
Other:	

If you are not sure of the course, please let us help you find the course most suitable for your child.

** If you apply for 3 or more programs, a 5% discount will apply to the total tuition.*

**A summer program assessment will be issued upon completion of programs.*



TIPS Summer School 2023 Application Form, page 2

Billing Information

Student Name(s): _____

Parent/Guardian Name(s): _____

Responsible for educational expenses (check one):

☐ Father's company

☐ Mother's company

☐ Parent(s) or Guardian

Name of Company or Person: _____

Billing Address: _____

<For Company payers only>

Contact Person:
Title:
Tel: _____ Fax: _____
Email:
Type of Business:
Main Bank Name:
Branch Name:

Payment Policy

Payment for instruction, fees, services, and material cost are required by bank transfer and to be paid in full by the deadline indicated on the registration confirmation email.

Cancellation Policy, Program Withdrawal and Refund

Refunds will only be provided if the student withdraws before the first day of the session. The percentage of the refund follows the list below.

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Thank you very much for your time in completing the application form.

Application to be sent to: Email: tips@tokyoips.com FAX: 03-5717-0512

Information completed by _____ Date _____